Regd. Office: 45, Chinubhai Tower,

Opp. Handloom House, Ashram Road, Ahmedabad - 380 009. Tel.: 079 - 2658 3309 • E-mail : sawacabusiness@yahoo.com

Website: www.sawacabusiness.com CIN No.: L65910GJ1994PLC023926



Ref. No.: SBML/Sec./2019-20/Q4/010

Date: 23/06/2020

To,

The Secretary, Department of Corporate Services, **Bombay Stock Exchange Limited** Phiroze Jeejeebhoy Towers, Dalal Street, Mumbai- 400001, MH

BSE Code: 531893

Dear Sir/Madam,

Intimation of Board Meeting U/r 29 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015

Notice is hereby given that the meeting of the Board of Directors of the Company is scheduled to be held as per the following schedule:

Day & Date of Meeting: Tuesday, 30th June, 2020

Time of Meeting

: 01.00 p.m.

Venue of Meeting

: Registered Office of the Company

## The agenda for the meeting is as under:

- 1. To consider and approve audited standalone financial results of the Company for the Quarter and financial year ended on March 31, 2020.
- 2. To consider and approve appointment of M/s. Shridhar Shah & Co, Chartered Accountant as Internal Auditor of the Company.
- 3. To consider and approve appointment of M/s. Mukesh H. Shah & Co, Company Secretaries as Secretarial Auditors of the Company.
- 4. To consider and transit any other business, if any, which may be placed before the Board with the permission of the Chairman.

In this regard, further to our intimation dated 31st March, 2020, this is to inform you that, in accordance with Code of Conduct for Prevention of Insider Trading framed by the Company and pursuant to the Securities and Exchange Board of India (Prohibition of Insider Trading) Regulations 2015, the "Trading Window" for dealing in the securities of the Company was already closed for the designated persons of the Company and/ or their immediate relatives since 1st April, 2020 and shall remain closed upto 2nd July, 2020 (both days inclusive).

We request you to take note of the same and update record of the Company accordingly.

Yours truly,

FOR, SAWACA BUSINESS MACHINES LIMITED

[SHETAL SHAH] DIN:02148909

MANAGING DIRECTOR